



Arista Passport & Visa Services Inc.

Visa Checklist

China

- 1. Your Passport.
- 2. A completed 4-page visa application.
(Application must be typed)
- 3. Present your previous visas to China.
- 4. Professional passport-type photographs:2
- 5. Itinerary.
- 6. Arista order form.

Business travelers:

- 7. Invitation letter from the Chinese company.

FOR ARISTA USE ONLY:

CRM #: _____ ENTERED BY: _____

PIN: _____ VERIFIED BY: _____

Arista Passport And Visa Services, Inc.

2217 W. Olive Ave., Burbank CA 91506
Phone: (818) 665-2051 Fax: (818) 230-2169

www.aristavisa.com
E-mail: info@aristavisa.com

ORDER FORM

Please complete this form and include it with your documents and requirements package to Arista Passport And Visa Services.

TODAY'S DATE:

TRAVEL DATE:

NEED DATE:

TRAVELER'S NAME: _____

Assistant or Parent's Name: _____

Company Name: _____

Home Address: _____

Phone: _____ **Email:** _____

PASSPORT - US STATE DEPARTMENT

PASSPORT PROCESS	Federal Fees:	TURNAROUND SERVICE
US State Department (Document Fee) <input type="checkbox"/> Renewal (\$170) <input type="checkbox"/> New or First (\$195/Paid at USPS) <input type="checkbox"/> Minors Under 16 y.o. (\$165/Paid at USPS) <input type="checkbox"/> Minors Over 16 y.o. (\$195/Paid at USPS) <input type="checkbox"/> Lost or Stolen (\$195/Paid at USP) <input type="checkbox"/> Name Change / Amendments (\$60 - \$170) <input type="checkbox"/> Adding Pages (\$142) <input type="checkbox"/> Second (2-year) Passport (\$170) <input type="checkbox"/> Travel Card (\$30 - \$90)	\$ _____ ARISTA Fees: \$ _____ TOTAL: \$ _____	ARISTA (Expediting/RUSH Service Fee) Same-Day (\$350) <input type="checkbox"/> Next-Day (\$300) <input type="checkbox"/> 2 Days (\$250) <input type="checkbox"/> 4 Business Days (\$185) <input type="checkbox"/> 6 Business Days (\$155) <input type="checkbox"/> 9 Business Days (\$125) <input type="checkbox"/> 12 Business Days (\$95) <input type="checkbox"/> Other: _____

VISAS - FOREIGN CONSULATE/EMBASSY

VISA PROCESS	Consulate Fees:	TURNAROUND SERVICE										
<table border="1"> <thead> <tr> <th>COUNTRIES TO BE VISITED</th> <th>VISA CATEGORY</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> 1 - _____</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 2 - _____</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 3 - _____</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 4 - _____</td> <td>_____</td> </tr> </tbody> </table>	COUNTRIES TO BE VISITED	VISA CATEGORY	<input type="checkbox"/> 1 - _____	_____	<input type="checkbox"/> 2 - _____	_____	<input type="checkbox"/> 3 - _____	_____	<input type="checkbox"/> 4 - _____	_____	\$ _____ ARISTA Fees: \$ _____ TOTAL: \$ _____	Same-Day <input type="checkbox"/> Next-Day <input type="checkbox"/> STANDARD (Consulate Dictates) <input type="checkbox"/> Emergency (As Fast As Possible) <input type="checkbox"/> Other (Please Describe: _____) <input type="checkbox"/>
COUNTRIES TO BE VISITED	VISA CATEGORY											
<input type="checkbox"/> 1 - _____	_____											
<input type="checkbox"/> 2 - _____	_____											
<input type="checkbox"/> 3 - _____	_____											
<input type="checkbox"/> 4 - _____	_____											

PAYMENT METHOD - CHECK ALL THAT APPLY

- Debit/Credit Card
 Check
 Cash
 Money Order
 Other (Specify)

Name On The Card: _____

Credit Card Number: _____ Exp.: ____/____

I authorize Arista Passport And Visa Services, Inc. to charge my credit card for the services selected above.

CARD HOLDER SIGNATURE: _____ **Date:** _____

SERVICE AGREEMENT - PLEASE VERIFY AND SIGN

By signing this Order Form, I acknowledge that I have read and agreed to Arista Passport And Visa Services TERMS OF SERVICE (attached).

CUSTOMER SIGNATURE (or authorized representative):

_____ **Date:** _____

DOCUMENTS PICK UP / DELIVERY - PLEASE VERIFY AND SIGN

By signing below, I acknowledge that I have VERIFIED and RECEIVED all documents pertinent to the processes (including originals) and services for which I have hired Arista Passport And Visa Services to provide.

CUSTOMER SIGNATURE (or authorized representative):

_____ **Date:** _____

1.18 家庭住址 Home address		1.19 邮政编码 Zip Code		
1.20 电话/手机 Home/mobile phone number		1.21 电子邮箱 E-mail address		
1.22 婚姻状况 Marital status <input type="checkbox"/> 已婚 Married <input type="checkbox"/> 单身 Single <input type="checkbox"/> 其他 Other(Please specify):				
1.23 主要家庭成员 (配偶、子女、父母等,可另纸) Major family members (spouse, children,parents,et c.,may type on separate paper)	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship
1.24 紧急联络人信息 Emergency Contact	姓名 Name		手机 Mobile phone number	
	与申请人的关系 Relationship with the applicant			
1.25 申请人申请签证时所在的国家或地区 Country or territory where the applicant is located when applying for this visa				

二、旅行信息 Part 2: Travel Information

2.1 申请入境事由 Major purpose of your visit	<input type="checkbox"/> 官方访问 Official Visit <input type="checkbox"/> 旅游 Tourism <input type="checkbox"/> 交流、考察、访问 Non-business visit <input type="checkbox"/> 商业贸易 Business & Trade <input type="checkbox"/> 人才引进 As introduced talent <input type="checkbox"/> 执行乘务 As crew member <input type="checkbox"/> 过境 Transit	<input type="checkbox"/> 常驻外交、领事、国际组织人员 As resident diplomat ,consul or staff of international organization <input type="checkbox"/> 永久居留 As permanent resident <input type="checkbox"/> 工作 Work <input type="checkbox"/> 寄养 As child in foster care
	<input type="checkbox"/> 短期探望中国公民或者具有中国永久居留资格的外国人 Short-term visit to Chinese citizen or foreigner with Chinese permanent residence status	<input type="checkbox"/> 与中国公民或者具有中国永久居留资格的外国人家团聚居留超过 180 日 Family reunion for over 180 days with Chinese citizen or foreigner with Chinese permanent residence status
	<input type="checkbox"/> 短期探望因工作、学习等事由在中国停留居留的外国人 Short-term visit to foreigner residing in China due to work, study or other reasons	<input type="checkbox"/> 长期探望因工作、学习等事由在中国居留的外国人 As accompanying family member of foreigner residing in China due to work, study or other reasons
	<input type="checkbox"/> 短期学习 Short-term study for less than 180 days	<input type="checkbox"/> 长期学习 Long-term study for over 180 days
	<input type="checkbox"/> 短期采访报道 As journalist for temporary news coverage	<input type="checkbox"/> 外国常驻中国新闻机构记者 As resident journalist
	<input type="checkbox"/> 其他(请说明)Other (Please specify) :	
2.2 计划入境次数 Intended number of entries	<input type="checkbox"/> 一次(自签发之日起 3 个月有效) One entry valid for 3 months from the date of issue <input type="checkbox"/> 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue <input type="checkbox"/> 半年多次 (自签发之日起 6 个月有效) Multiple entries valid for 6 months from the date of issue <input type="checkbox"/> 一年多次 (自签发之日起 1 年有效) Multiple entries valid for 1 year from the date of issue <input type="checkbox"/> 其他 (请说明) Other (Please specify):	
2.3 是否申请加急服务 Are you applying for express service? 注:加急服务须经领事官员批准,将加收费用。Note: Express service needs approval of consular officials, and extra fees may apply.	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No	

2.4 本次行程预计首次抵达中国的日期 Expected date of your first entry into China on this trip (yyyy-mm-dd)		
2.5 预计行程中单次在华停留的最长天数 Longest intended stay in China among all entries		Days
2.6 在中国境内行程 (按时间顺序, 可附另纸填写) Itinerary in China (in time sequence, may type on separate paper)	日期 Date	详细地址 Detailed address
2.7 谁将承担在中国期间的费用? Who will pay for your travel and expenses during your stay in China?		
2.8 中国境内邀请单位或个人信息 Information of inviter in China	姓名或名称 Name	
	地址 Address	
	联系电话 Phone number	
	与申请人关系 Relationship with the applicant	
2.9 是否曾经获得过中国签证? 如有, 请说明最近一次获得中国签证的时间和地点。Have you ever been granted a Chinese visa? If applicable, please specify the date and place of the last time you were granted the visa.		
2.10 过去 12 个月中访问的其他国家或地区 Other countries or territories you visited in the last 12 months		

三、其他事项 Part 3: Other Information

3.1 是否曾在中国超过签证或居留许可允许的期限停留? Have you ever overstayed your visa or residence permit in China?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.2 是否曾经被拒绝签发中国签证, 或被拒绝进入中国? Have you ever been refused a visa for China, or been refused entry into China?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.3 是否在中国或其他国家有犯罪记录? Do you have any criminal record in China or any other country?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.4 是否具有以下任一种情形 Are you experiencing any of the following conditions? Error! Reference source not found. 严重精神障碍 Serious mental disorder Error! Reference source not found. 传染性肺结核病 Infectious pulmonary tuberculosis Error! Reference source not found. 可能危害公共卫生的其他传染病 Other infectious disease of public health hazards	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.5 近 30 日内是否前往过流行性疾病传染的国家或地区? Did you visit countries or territories affected by infectious diseases in the last 30 days?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No

3.6 如果对 3.1 到 3.5 的任何一个问题选择“是”，请在下面详细说明。
If you select Yes to any questions from 3.1 to 3.5, please give details below.

3.7 如果有本表未涉及而需专门陈述的其他与签证申请相关的事项，请在此或另纸说明。
If you have more information about your visa application other than the above to declare, please give details below or type on a separate paper.

3.8 如申请人护照中的偕行人与申请人一同旅行，请将偕行人照片粘贴在下面并填写偕行人信息。If someone else travels and shares the same passport with the applicant, please affix their photos and give their information below.

偕行人信息 Information	偕行人 1 Person 1 粘贴照片于此 Affix Photo here	偕行人 2 Person 2 粘贴照片于此 Affix Photo here	偕行人 3 Person 3 粘贴照片于此 Affix Photo here
姓名 Full name			
性别 Sex			
生日 DOB(yyyy-mm-dd)			

四、声明及签名 Part 4: Declaration & Signature

4.1 我声明，我已阅读并理解此表所有内容要求，并愿就所填报信息和申请材料的真实性承担一切法律后果。
I hereby declare that I have read and understood all the questions in this application and shall bear all the legal consequences for the authenticity of the information and materials I provided.

4.2 我理解，能否获得签证、获得何种签证、入境次数以及有效期、停留期等将由领事官员决定，任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。

I understand that whether to issue a visa, type of visa, number of entries, validity and duration of each stay will be determined by consular official, and that any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.

4.3 我理解，根据中国法律，申请人即使持有中国签证仍有可能被拒绝入境。

I understand that, according to Chinese law, applicant may be refused entry into China even if a visa is granted.

 申请人签名
Applicant's signature: 日期
Date (yyyy-mm-dd):

注：未满 18 周岁的未成年人须由父母或监护人代签。Note: The parent or guardian shall sign on behalf of a minor under 18 years of age.

五、他人代填申请表时填写以下内容 Part 5: If the application form is completed by another person on the applicant's behalf, please fill out the information of the one who completes the form

5.1 姓名 Name		5.2 与申请人关系 Relationship with the applicant	
5.3 地址 Address		5.4 电话 Phone number	